

Simple Membership (SM) ensures email delivery, but sometimes messages land in spam/junk folders due to strict filters. Recipients can address this by marking emails as “Not spam” or “Never block sender” to add the sender’s address to the Safe Senders List. It’s also important to ensure the sender’s address isn’t on the Banned Senders List. Procedures for adjusting spam settings vary by provider and platform. Below are instructions for popular providers like Apple, Outlook.com, Sky/Yahoo, and Microsoft Outlook:

Apple Products:

No junk mail settings on iPads, iPhones, and Macs apps. Users should adjust settings via their email provider’s website.

Outlook.com (including Hotmail):

Log in to Outlook.com, check the Junk mail folder, and right-click any u3a emails to select “Not junk” to move them to the inbox. In the Settings menu, under Junk email, manage Blocked senders and add “noreply@u3abeacon.org.uk” to Safe Senders.

Sky/Yahoo Email:

If an email lands in the Spam folder, click “Not spam” to move it to the Inbox. Review Banned Addresses under Settings.

Microsoft Outlook:

If an email goes to Junk, right-click and select “Not Junk” to move it to the inbox. Alternatively, use the Junk menu to manage settings or right-click emails to choose “Never block sender” or “Never block sender’s domain.”